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Originator: Simon Willcock
Responsibility: Senior Deputy Headteacher



Provider Access Policy

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and updated legislation in accordance with the 'Careers guidance and access for education and training providers' Guidance document released in January 2023.

2. Student entitlement

All students in Years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1. Procedure

A provider wishing to request access should contact Paula Smith, Leader of Careers, Telephone: 0116 282 4326; Email: psmith@fullhurst.leicester.sch.uk

The school reserves the right to decline requests for a number of reasons, including (but not restricted to) the following:

- if such attendance would provide an imbalanced view of available provision (e.g. several apprenticeship providers at an event and no colleges);
- if the provider's input would not be relevant to a particular event if the request is not timely (e.g. students have already heard from similar providers during the year, or if they are involved in end of year exams);

- if the information is not seen to be in the best interest of students or there are concerns about the ethics or quality of the provision. In such cases, the Assistant Headteacher or the Careers Leader would inform the provider of this decision and the reason why. If the provider wishes to appeal this decision, they can contact the Head of School. If the provider wishes to appeal the decision received from the Head of School, they should contact the Chair of Governors at the school.

3.2. Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

The below timetable outlines key times within the academic year that providers are encouraged to promote the opportunities they offer to our students. These opportunities occur each year and we are willing to providing access, where appropriate at other times during the year.

Year 7	N/A
Year 8	<ul style="list-style-type: none"> - During a scheduled university visit in the summer term, all students receive a presentation from an FE provider to highlight alternative pathways – providers welcome to express interest in delivering sessions.
Year 9	<ul style="list-style-type: none"> - Activity during the school day as part of options process for technical education providers to discuss their offer and consider how options can be considered with future options in mind – Providers welcome to express interest in delivering whole year group assembly or supplying of resources to be delivered in-house.
Year 10	<ul style="list-style-type: none"> - Year 10 students are brought into the school's careers fair (October) during the school day to meet a wide range of both technical and other training providers. – Providers welcome to express interest in attending careers fair. - Year 10 will access Work Experience via local coordinators LEBC, but the school welcomes providers who may be able to sustain multiple placements to pitch to students during lunchtime sessions.
Year 11	<ul style="list-style-type: none"> - On the run up to students applying for post 16 options, all local colleges and providers are welcome to deliver additional assemblies to students about their offer. Typically, we welcome at least 4 vocational training providers as part of this process – Providers invited in but we also welcome those that wish to express interest in delivering an assembly.

	<ul style="list-style-type: none"> - On the run up to students applying for post-16 options, all local colleges and providers are welcome to hold either an assembly with Q&A or a lunch time 'drop in stand' within the school. These are advertised to all year 11 students – Providers invited in but we also welcome those that wish to express interest in attending.
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Please speak to our Careers Leader to identify the most suitable opportunity for you or to arrange access at another time. This table does not include all careers events throughout the years so there may be other opportunities to speak to students. Please contact Ms Paula Smith in the first instance.

The school's policy on safeguarding is available on the school website or upon request and sets out the approach to allowing providers into school as visitors to talk to our students.

3.3. Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Leader of Careers.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the careers section of the school's Study Hub, which is managed by the Leader of Careers. It is available to all students before and after school, as well as at lunch and break times.

3.4. Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk.

4.0. Approval and Review

Signed.....

Chair of Governors

Dated.....

We believe this school policy:

- ☐ is an essential part of the school;
- ☐ supports staff in managing certain situations;
- ☐ provides guidance, consistency, accountability, efficiency, and clarity on how the school operates;
- ☐ provides a roadmap for day-to-day operations;
- ☐ ensures compliance with laws and regulations, gives guidance for decision-making, and streamlining internal processes;
- ☐ is designed to influence and determine all major decisions, actions and all activities taking place within the boundaries set by them;
- ☐ stems from the school's vision and objectives which are formed in strategic management meetings.