

**Fullhurst Community College Accessibility Plan 2014-2018**

**Environment**

<b>Action</b>	<b>Targets</b>	<b>Outcome</b>	<b>People Responsible</b>	<b>Strategies</b>	<b>Cost</b>	<b>Time Frame</b>	<b>Success Criteria</b>	<b>Date Completed</b>	<b>Issues to be reviewed in next plan</b>
Highlighting of step edges Review Annually	To improve safe access for visually impaired students/visitors	More independence	Tom Sharman	Repaint when requested	Cost of paint & staff time	On Going Maintenance	Improved safety	Reviewed 2016 Planned to re paint 2017	
Improved access for disabled taxis	Designated taxi space	Improved access	Tom Sharman	Access available at the front of the school with 2 disabled bays	£0	July 2015	Improved physical access, less distance for taxi passengers to walk	July 2015	
Improve front entrance	Improved access	More independence	Tom Sharman	Access to the main building has improved with the ramp	£0	July 2015	Physical accessibility to school increased	2015	
Review wheelchair access to upper floors	Allow wheelchair bound pupil to access whole school Learning Walk	More independence	Tom Sharman	Learning walk with OT and specialist teacher	£0	Jul-14	Pupils using wheelchairs have full access to classrooms with use of a lift key	Jul-15	
Review use of Evac chairs	Evac Chairs maintained and checked	More independence	Tom Sharman	Evac chairs in place Premises are trained to use Evac. Students to be made aware of the chair and process	£0	Annually	Pupils with physical disabilities have full access to classrooms	2016	
Review lift access.	Review safety	More independence	Tom Sharman		£0	Annually	Pupils have full access to classrooms with use of the lift	2016	
Review visual alarms for fire/evacuation drill.	Visual alarms in school	More independence for Hearing Impaired pupils	Tom Sharman	Investigate source of funding for installation - discuss with SLT	£0	Annually	Visual fire alarms are installed across the school. Visual alarms are located in Main reception, G32, Student reception and foyer area. All students that who have a hearing impediment are always supervised.	2016	

Review wheelchair access to stage	Wheelchair access to stage	Visitors & pupils access to stage area	Tom Sharman	A lift will be organised when required	£0	Annually	All pupils & parents can access Hall, Meeting Room & Dining Hall	2016	
Review access to TP3 - Access via carpark for students and parents	Safe access	Access to TP3	Tom Sharman	Students are supervised to and from TP3	£0	Annually		2016	

## Improving Access to Delivery of Information

Action	Targets	Outcome	People Responsible	Strategies	Cost	Time Frame	Success Criteria	Date Completed	Issues to be reviewed in next plan
Provision of signers, translators for parents	Translating effective contact for signing & translating	Parents, visitors have full access to information	SENCO EAL Coordinator	Contact HI Service	Hourly rate for translators, signers or own staff time	On Going	All parents can access information	Ongoing	to be reviewed with EAL coordinator
Provision of visual timetables	Appropriate timetables for pupils who arrive with reading ages -8yrs ASD & pupils with SLCN	Greater independence	SENCO	Use file of visual images	£0	On Going	Pupils find lessons independently	Annually	
Review signage systems across the School	Visual behavioural instructions	Inclusion of pupils who arrive with literacy difficulties incl. EAL & parents	SENCO	Design visual support for school signage. All door signs have braille.	Staff time Cost of production	Autumn Term	All parents can access information	2016	
Translate brochure for new parents into different languages	There are multilingual brochures available for new parents	Information available for all parents	EAL Coordinator/Literacy	ICT Software	EAL Staff time Photocopying costs	On Going	Parents with EAL will have access to induction materials	Annually	
Consider all parent/guardian needs literacy skills, poor eye sight, react appropriately and helpfully	Ensure that information is accessible e.g. use of telephone calls to reinforce invitations where literacy/eyesight is a concern: N.B Materials read aloud where necessary.	Information available for all parents	SENCO Office Manager	Produce large print brochures when required. Use telephone to reinforce invitations to meetings. Read materials aloud to parents. Use jargon free speech	Staff time	On Going	Parents with disabilities and/or accessibility issues are involved in their child's education	2016	Review needs of parents with KS3 & KS4 leaders
Assess how well pupils withdrawn are accessing the curriculum. SEN Reviews & whole school reviews	Analyse data on and termly basis. Learning walks	The outcome for pupils on a par with pupils who are not disabled.	SENCO Governor Teaching & Learning Leaders	Liaison between SENCO, HOYs & Pastoral team. Report to KD	£0	On Going	The needs of all pupils are met	2016	Continuing provision
	Planned lesson observation		SENCO	Learning Walk	Staff time	On Going		2016	

Assess how well disabled pupils are attending	Attendance at 93% or above	Pupils progress at an appropriate rate	SENCO	Liaison between SENCO, EWO & Attendance Manager	Staff time	Every half term	Pupils with disabilities attend school	Half termly	Attendance rewards reviewed for students with medical needs
Provide visual support as means of identifying Faculty rooms		Pupils with communication difficulties have greater independence	SENCO/Specialist VI Teacher	Links to each Faculty	Staff time	Autumn Term		August 2016	
Healthcare plans reviewed	To review medical list	more details and information available	SENCo/Medical Coordinator/Kate Frith		£0		Healthcare plans on system updated regularly	Annually	Review termly with Jayne Beardsmore

**Increasing the Extent to which Disabled Pupils can participate in the Curriculum**

Action	Targets	Outcome	People Responsible	Strategies	Cost	Time Frame	Success Criteria	Date Completed	Issues to be reviewed next plan
Make all staff aware of pupils' disabilities and appropriate teaching strategies to meet those needs	Informed staff	Pupils needs are met	SENCO	Created & reviewed biennially	hours of SEN teaching staff including own time	On-Going	Information is accessible re: User friendly format All staff made aware of revised Code of practice 2014 Attendance in mainstream lessons, inclusive classroom environment	2016	Updated Pupil Passports to be reviewed in line with Assess, Plan, Do, Review Cycle
Provide training for staff re: delivery of lessons for pupils withdrawn	To provide equality access to the curriculum to the fullest extent	Equality of Opportunity	SENCO	Whole school training for differentiation	Cost of provider	On Going	Appropriate training is delivered	2016	Review schemes of work termly- lesson observations for withdrawal groups
Offer disability equality Training for all staff	All staff will be trained	Pupils needs are met	SENCO	Whole school training provided	Cost of provider	On Going	All staff aware of Equality Act & their responsibilities	Annual CPD	Policy on website
Teachers' plans include opportunities for all pupils to take part and achieve	All lesson planning provides equal opportunities	Pupils needs are met	Curriculum Leaders/T and L Leaders. SLT	Staff receive training in differentiation are taught	Cost of provider	On Going	All pupils access the full curriculum, enjoy & achieve		

Ensure that all school visits are made accessible to all pupils	All pupils are able to take part in all outside school activities/trips	No discrimination	All staff	Trip leader seeks advice from SENCO/Risk assessments	Variable	On-Going	All pupils able to access all school visits		
Audit information and resources held in SEN	An up-to-date register of resources and expertise School holds appropriate laptop where handwriting problems	Allows SEND Faculty to match expertise to pupils needs	SENCO/PK	Skills Audit	SENCO Time	On-Going	Knowledge of resources in school expertise & range of contacts	2016	Assess Plan Do Review cycle facilitates monitoring and reviews of support/intervention
Ensure ICT equipment, hardware and software are appropriate to support the needs of all pupils. School/community Inc. provision of large screen monitors for VI pupils.	Hardware & Software & courses appropriate to pupils' needs	Pupils needs are met	SENCO	SENCO & Ruth Gambrell aware of current IT software. Liaison with Micro Tech	Variable	On-Going	IT resources improve access for all pupils	On going	
List children who have special dietary and medical needs	List available	Shared information	SENCO/Medical Officer	Liaise with School Nurse Service	Staff time	Reviewed for new pupil arrival	Children with dietary needs enjoy food	Ongoing	
Risk assessment for pupils with a disability likely to affect Health & Safety arrangements in school	Risk assessment is held for each pupil with a disability likely to pose a Health & Safety risk	Pupils with a disability are safe in school	SENCO for VI, HI & ASD pupils. School nurse for medical/physical including ADHD pupils	Risk assessments are compiled & held on central file	Staff time	On-Going	All pupils can be evacuated safely from the school building in the event of an emergency	Ongoing	

Risk assessment for trips	Protocol developed	Pupils are safe when out on trips.	All staff – checked via Evolve	Risk assessments are compiled & held on central file	Staff time	On-Going	Protocol in place	Ongoing	To be reviewed with trip coordinators
---------------------------	--------------------	------------------------------------	--------------------------------	--	------------	----------	-------------------	---------	---------------------------------------