

Ref BG/EL  
02 September 2019

Dear Parent/Carer.

**Barcelona Trip Parents Information Evening**

With the reward trip to Barcelona 11<sup>th</sup>- 16<sup>th</sup> October fast approaching , my team and I would like to invite you for a final parents evening regarding the trip.

The purpose of the meeting will be to discuss the itinerary for the trip and to provide important information regarding luggage and medical information, safety and behaviour expectations, departure/arrival times etc.

Please ensure you bring your child's Passport and EHIC (Medical Card) on that day so we can look after them until the trip.

The meeting will take place on Monday 7th October 2019, 5pm to 6pm at the Imperial Campus, Imperial Avenue in the main hall.

**PLEASE NOTE**

**It is imperative you turn up for this meeting with the passports and Medical Card (EHIC).**

Yours Faithfully

*B. Golhar*

Mr. B. Golhar  
Leader of Technical Awards