



Dear Parents/ Carers,

24<sup>th</sup> August 2020

We hope you and your family are well.

Ahead of our full reopening, we wanted to update you with the key information regarding the plans for how the school will operate from the 1<sup>st</sup> September.

During the summer holiday, we consulted with parents and staff regarding our risk assessment for the full re-opening of school. Following this on the 17<sup>th</sup> August, our governing body reviewed our risk assessment and approved it. All of the operating procedures in the risk assessment are in line with government guidance, which has been published for all schools to follow for the new academic year. These guidelines are designed to keep all staff and students safe by minimising the potential impact of COVID-19 on our school community.

**Please note that students should not come in to school if they have COVID-19 symptoms (new persistent cough, loss of taste/smell, high temperature) or are self-isolating due to someone in the household having COVID-19 symptoms and should seek a test immediately.**

#### Important information:

- Students are to return to school and are expected to attend full time, unless they are extremely clinically vulnerable and have a letter to state they should continue to shield until the 7<sup>th</sup> September.
- All students will be expected to wear full school uniform.
- Students need to bring a bag for their exercise books and their own classroom equipment.
- Students will be able to buy food at break and lunchtime or can bring a packed lunch. We suggest students bring a bottle that they can re-fill with water during the day.
- Students will be told during their induction when they will have their PE lesson.
- No students will be permitted on the school site prior to 8:30am. This is to ensure that students can be properly supervised whilst in the school building and to avoid any potential mixing between year groups.
- In Years 7-9, students will, where possible, remain in the same class and classroom for the duration of their day. For specialist subjects, like Science, PE or PACA, students will be taught in specialist classrooms.
- In Years 10-11, in order to facilitate a full GCSE curriculum, students will access their lessons and classrooms as normal.
- To prevent busy corridors and year groups mixing, a one-way system will be implemented around the school buildings and each year group will have their own timetable, which will be different to other year groups. This will include staggered breaks and lunchtimes.
- In order to ensure students do not mix with other year groups or congregate in large groups, students will need to enter and exit the school via different gates. They will also finish the school day at different times. Please see the table below for these details.





Year Group	Campus	Start Time	Entrance / Exit	Finish Time
7	Fosse Campus	8:30am	Visitor entrance	3:00pm
8	Fosse Campus	8:30am	Student entrance	3:10pm
9	Imperial Campus	8:30am	Fullhurst Avenue entrance	3:05pm
10	Imperial Campus	8:30am	Student entrance (Imperial Avenue)	3:00pm
11	Imperial Campus	8:30am	Old student entrance (Fosse Road South)	3:10pm
Year 9-11 Learning Centre students	Imperial Campus	8:30am	Smaller entrance on Fullhurst Avenue (near the Learning Centre)	3:10 pm

In order to ensure these significant changes occur smoothly, students will need to be fully inducted in how the changes to school will work and the expectations we will have of their behaviour. Therefore, at the start of the new academic year, **there will be a staggered return date to school for all year groups.**

On **Fosse Campus**, the following will occur:

**Year 7** should attend on **Tuesday 1<sup>st</sup> September at 8:30am in full uniform.** Students should enter via the main visitor entrance – members of staff will be present to show the students where to go. Students will have two days on Fosse Campus, prior to Year 8 starting, in order to familiarise themselves with the campus, meet their teachers, as well as understand the strict measures that are in place to keep them safe due to COVID-19.

**Year 8** are to return on **Thursday 3<sup>rd</sup> September at 8:30am in full uniform.** Students should enter via the student entrance as normal. Members of staff will be present to welcome them back to school. At the start of the day, students will have an induction that goes through the strict measures that are in place to keep them safe due to COVID-19.

On **Imperial Campus**, the following will occur:

**Year 9** are to return on **Tuesday 1<sup>st</sup> September at 8:30am in full uniform.** Students should enter via the entrance on Fullhurst Avenue, which is at the back of the school. Members of staff will be present to welcome them back to school. At the start of the day, students will have an induction that goes through the strict measures that are in place to keep them safe due to COVID-19.





**Year 10** are to return on **Thursday 3<sup>rd</sup> September at 8:30am** in **full uniform**. Students should enter via the normal student entrance on Imperial Avenue. Members of staff will be present to welcome them back to school. At the start of the day, students will have an induction that goes through the strict measures that are in place to keep them safe due to COVID-19.

**Year 11** are to return on **Wednesday 2<sup>nd</sup> September at 8:30am** in **full uniform**. Students should enter via the old student entrance on Fosse Road South. Members of staff will be present to welcome them back to school. At the start of the day, students will have an induction that goes through the strict measures that are in place to keep them safe due to COVID-19.

Whilst we appreciate these systems and structures are very different to how we would normally operate, they are necessary in ensuring that the school complies with the government guidelines, which will help keep our school community safe. All students will receive a full induction on the new systems and structures on their first day back at school. You can find our risk assessment and other useful information about returning to school on our website.

Thank you for your continued support. We hope you and your family continue to remain safe and well and we are looking forward to welcoming all of our students back to school in September.

Yours sincerely,

Christina Bailey & Chris Heal  
Co - Acting Principals

